Course name: Smart office -08

ID: SO-08(SPI)-02

**Assignment name**: Create a PowerPoint presentation(on coffeeshop )with six slides.

**Assignment name**: Create a Weekly Wage List Using Microsoft Excel

First slide will contain welcome & the last slide will contain thank you .

**Prepare a Wage Sheet Following the condition below:**

**Apply Designation Like Grade-1, Grade-2, Grade-3**

**Hours Above 40 are count as overtime hours,  
  
Basic wage = Grade-1: 150tk per hour**

**Basic wage = Grade-2: 125tk per hour**

**Basic wage = Grade-3: 100tk per hour**

**Overtime wages= 200 tk per hour**

**Medical Allowance = 500 per week (Fixed)  
Gross wage= Basic wage+ overtime wage  
Tax= 10% of Gross wage  
Net Amount= (Gross wage + medical allowance)-tax**

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **sl** | **E-Id** | **E\_name** | **Dsignation** | **Hours/week** | **Basic Wage** | **Overtime wage** | **Medical allowance** | **Gross wage** | **Tax** | **Net Amount** |
| **1** |  |  |  |  |  |  |  |  |  |  |
| **2** |  |  |  |  |  |  |  |  |  |  |
| **3** |  |  |  |  |  |  |  |  |  |  |
| **4** |  |  |  |  |  |  |  |  |  |  |
| **5** |  |  |  |  |  |  |  |  |  |  |